

**EAST TROY
VILLAGE BOARD MINUTES
August 17, 2015
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Call Meeting To Order; Pledge of Allegiance

Clerk Treasurer Suhm verified the meeting was posted according to law.

Roll Call:

President Timms called the meeting to order at 6:30 p.m.

Present: President Timms, Trustees Fred Douglass, Fortune Renucci (seated at 6:45 p.m.)
Dusty Stanford and Ann Zess

Excused: Trustees Linda Kaplan and Scott Seager

Others: Chief Boyes, DPW Miller, Clerk-Treasurer Suhm

Citizen Participation

No citizen participation.

Consent Agenda

(One motion and second will approve all of the following items. Any item may be pulled from the list and voted on separately.)

- 1. Approval of Minutes – August 3**
- 2. Consider approval of Operator Licenses: Amy S. Dominy, Patricia A. Gengler, Christine F. Alcock**
Motion by Trustee Stanford, second by Trustee Douglass to approve the consent agenda. Motion carried.

Miscellaneous Business

- 1. Consideration of Plan Commission recommendation for approval of the demolition of an existing one-story building and construction of a new three-story building at 2886 Main Street; Kinove LLC, applicant (Jim Rohrer, property owner and Rick Strieter, agent) including the 5 line items proposed (per Staff Report dated 8/6/15), making note that it has been agreed to talk to the applicant about the 1.4' of public right of way and find a mechanism with which to resolve that, recognized that the sign issue will be a future issue and recognized that the lighting will be acceptable when the applicant brings back the specifics of the fixtures and the light related issues.**

Trustee Zess questioned why the plans were not approved in their entirety, expressing concerns regarding the exclusions in the staff report related to the canopy and lighting. The applicant explained the canopy is there right now and the lighting is what exists on the current building. President Timms explained the building plan itself was approved by the plan commission, but there was an issue with the building footprint encroaching in the road setback (right-of-way) by 1.4 feet. It was initially thought to be the Village setback, but is in fact a County setback and the issue will need to be resolved prior to building commencing. He explained the ordinances are clear on lighting requirements

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and the original awning was never approved as required. General discussion occurred regarding the submittal process.

Components of the plan including trees within the sidewalk area and bike racks were discussed along with the plan commission consideration of developing a master plan for the square. Discussed DPW Miller will begin looking into the types of trees with the arborist and other items for consideration.

Number 5 of the conditions in the staff report included the requirement that a site plan for the onsite parking would be submitted for later approval prior to an occupancy permit being issued. The applicant stated there no longer will be any changes to the parking from what currently exists. The Village Board agreed by consensus to remove item 5 as a requirement if there are no changes.

Motion by President Timms, second by Trustee Douglass to approve Plan Commission recommendation to move forward with the project provided the applicant will need to submit a Conditional Use for the proposed residential uses, the approval excludes any signage with related lighting, that the existing canopy be approved assuming it is the same canopy going in the same location and the lighting be approved conditionally upon meeting village lighting criteria and that the project move forward once county approval is given for the right-of-way issue. Motion carried.

Rick Streiter explained there are e-mails between himself and Tim Schwecke that there will be no signs on the building.

2. Consideration of Plan Commission recommendation for approval of final certified survey map, MLG Investments LLC, applicant, subject to the 4 listed general conditions and the one specific condition (per Staff Report dated 8/7/15).

President Timms explained to the Board the project scope may be changing and there is a chance that the CSM will not be executed and recorded. However, the Board could approve it in the event that the project does not change it can be executed.

Motion by Trustee Stanford, second by Trustee Douglass to approve the CSM. Motion carried.

3. US Packaging – Developers Agreement

Motion by President Timms, second by Trustee Stanford to table the developer's agreement. Motion carried.

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Trustee Stanford questioned if there were anything in this agreement for a payment in lieu of impact fees. He stated the Village should be mindful of this when considering impact fees at a future meeting.

- 4. Consideration of Plan Commission recommendation for approval of the conditional use subject to the terms in the draft conditional use order dated August 6, 2015 for ET High School.**

Motion by Trustee Renucci, second by Trustee Stanford to approve the conditional use permit for East Troy High School. Motion carried.

- 5. Consideration of Plan Commission recommendation for approval of the second amendment of the Declaration of Condominium of Fields Neighborhood as proposed.**

Trustee Renucci sought clarification whether the plan was to add garages to the property. It was clarified the plan was not to add four garages, but divide up an existing garage into four parcels so each could be sold.

Motion by Trustee Renucci, second by Trustee Stanford to approve the second amendment of the declaration of Condominium of the Fields Neighborhood. Motion carried.

- 6. Consideration of Plan Commission recommendation for approval of the amendment of Chapter 495 by changing the width of a collector street in section 495-43 from 48 feet to 40 feet.**

Trustee Renucci inquired whether anybody has given thought to bicycles. Discussed the only road that exists within the Village of this width currently is Honey Creek Road.

Motion by Trustee Stanford, second by Trustee Douglass to approve proceeding with the amendment to 40 feet from 48. Motion carried 4-1 with Trustee Renucci voting no.

- 7. Logo**

The Board expressed gratitude to Ben Keating for his gratis work on the logo.

Motion by Trustee Zess, second by Trustee Renucci to approve the logo variations as presented. Motion carried.

- 8. Motor gear box replacement for drum screen auger, \$1873.00 fund out of equipment replacement fund (Mike)**

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Motion by Trustee Stanford, second by Trustee Douglass to approve the gear box replacement for the drum screen auger in the amount of \$1,873 out of the equipment replacement fund. Motion carried.

9. Based skilled wage rate for WWTP Apprenticeship (Mike)

The rates presented in DPW Miler's memo dated August 12, 2015 were:

First year rate of pay at 62.5% of the base skilled wage rate: \$15.00 per hour

Second year rate of pay at 75% of the base skilled wage rate: \$18.00 per hour

Third year rate of pay at 87.5% of the base skilled wage rate: \$21.00 per hour.

Motion by Trustee Stanford, second by Trustee Zess to approve the skilled wage rates as presented. Motion carried.

10. Dam drawdown (Mike)

DPW Miller explained he has been working with Steve Rostkowski and they believe it would be a good year to replace the boards in the dam and perform a study based on the low lake level and length of time since the previous inspection. His memo outlined estimates of: board replacement \$1,000, engineering \$8,000, sampling for phosphorous impacts \$4,000 and repairs to the dam (decision by Village Board to spend fund balance designated for the dam after review of report)

Motion by Trustee Stanford, second by Trustee Zess to approve the dam drawdown project utilizing fund balance designated for the dam. Motion carried.

11. Budget

a. Police, Administration and Library 2016 Capital Budgets

Chief Boyes presented the Police capital budget. Discussion occurred regarding rotation of squads and mileage as well as the benefits/drawbacks of keeping squads for a longer time period. It was also clarified the request was for a Dodge Charger and not a SUV in 2016. Chief Boyes explained the interview room equipment includes a recorder, camera and DVD burner. The equipment is aging. He stated he does not anticipate replacing it quite yet, but would like funds available if something happens.

Clerk-Treasurer Suhm provided a summary of the administration capital budget memo explaining most of the items the Board was already aware of. New items included carrying over the \$1,300 for Wi-Fi extension from 2015 and adding \$9,000 in 2016 so the expansion can encompass the whole building rather than the original plan which was for the police department and emergency operations center only (2015 budget). She also explained the desire to begin setting aside funds to upgrade the accounting software.

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Librarian Senkevitch presented the Library capital budget. The budget incorporated new computers. When questioned what the library does with old computers she explained the repurpose them for other items such as for use with the 3D printer. She requested additional funds for replacement of the side door. This request includes carrying the funds forward from 2015 and adding the additional requested in 2016 so she has a total of \$4,000 to fix the door. The Board directed Librarian Senkevitch to look into grant options to digitize the microfilm records.

All capital items were left as presented until the budget can be reviewed in its entirety.

Discussion/Direction to staff on budgeting wages for 2016

Clerk-Treasurer Suhm explained it is difficult to predict the outcome of the compensation study and suggested budgeting for an overall 3% increase in wages in contingency funds, which can later be allocated based on results of the compensation study and merit increases. The Board agreed to this suggestion by consensus.

Reports

1. **DRAFT PC Minutes 8/10/815 (site plans that were approved) -**
2. **Village President's Report – July 2015** – President Timms provided some general clarifications on his report
3. **Police Department – June 2015, July 2015**
4. **Revenue and Expenditure Report – June 2015**
5. **Court Report – July 2015**
6. **Library Board Minutes – July 2015**

Adjourn

Motion by Trustee Stanford, second by Trustee Renucci to adjourn. Motion carried at 7:48 p.m.

Respectfully Submitted,

Eileen Suhm
Clerk-Treasurer